

Safety Program



Developing *the*
Progressive
Health & Safety
System

Safety Program – YTD Summary

- A process of strengthening the safety program.
- Started by having an audit that was completed by Barantas Inc.
- Strategies have been developed based on this audit.
- There was a clearly identified need to hire “in-house” due to the corporation’s size and position with safety programs.
- Hired an in-house H&S person & developed a Safety System
- Site inspections are ongoing to identify ongoing problems.

Safety Program

- The Audit broke the systems into 4 categories:
 - Software
 - Policies
 - Procedures
 - Rules, Codes of Behavior
 - Records and documentation processes
 - Hardware
 - Tools
 - Equipment
 - Vehicles
 - Machines
 - Materials



– Environment

- Weather & temperature
- Noise
- Vibration
- Repetitive movements
- Circadian issues

– Liveware

- Staff
- Contractors and subcontractors
- Language barriers
- Abilities and disabilities
- Organizational structure
- Incentives and deterrents
- Education and skill sets



Software	Hardware	Environment	Liveware
Policy's need to be redeveloped for National and divisional interests	Complete MSDS catalogue for Fixturing	Review hygiene sampling of manufacturing facility	First Aid and CPR training are required for the Ontario region's management
Procedures need to be developed or revised to reflect current operations	Complete MSDS for base building	Create 'lunch and learn' program progressive awareness safety issues	Complete Supervisor Competency Training for management
Policy/President's statement must be completed for manual	Complete MSDS for manufacturing	Consider participation in an ergonomics review program	Complete WHMIS and Fall Protection training for Ontario staff
Create management tracking and implementation tools	Set up MSDS intranet for National use		Create communication tools for easy documentation trail

Software	Hardware	Environment	Liveware
OGCA – complete P&P statement	Complete Start up and operating procedures for manufacturing		Contact LPL VP Bernie Dempke to set up a meeting
OGCA – review and Prioritize 5 objectives	Continue external and internal site inspections and audits of all projects.		Meet with LPL Safety people to prioritize issues to the partnership
Handbook completed and printed	Review tool repair, maintenance and purchase program		Create incentives program for good performance
Review Simply Safety and develop and tracking database			Give and train the staff in the handbook
			Activate JHSC and get 2 persons trained. Consider striking a national committee

Safety Program-September



- Finish P&P Statement
- Review OGCA Objectives
- Meet with the Regional VP's
- Set Regional priorities
- Complete SI's

Safety Program-October



- Complete review of Simply Safety
- Strike meeting with LPL
- Complete MSDS for fixturing and Base Blding.
- Complete SI's
- Complete objectives of the Regional VP's

Safety Program-November

- Complete MSDS for manufacturing
- Complete SI's for manufacturing
- Complete Regional VP's objectives
- Have draft of national policies ready for review



Safety Program-December

- Complete procedures for draft review (start of Dec)
- Complete SI's Complete Regional VP's objectives
- Have draft of national for print
- Complete draft of incentives program.
- Complete handbook



Safety Program

- 1 hour brain storming with meeting delegates
- Brain storm:
 - Priorities
 - Specific suggestions (ie. Incentives program)
 - Provide already completed objectives from other regions for review.
- Questions and comments